

REPUBLIC OF RWANDA



OFFICE OF THE AUDITOR GENERAL OF STATE FINANCES

CAREER OPPORTUNITY

Background

The Office of the Auditor General was established in 1998 and is mandated by the Constitution of the Republic of Rwanda of 2003 revised in 2015 as the Supreme Audit Institution of Rwanda responsible for the following:

- Auditing and reporting on accounts of all public entities, local administrative entities, public enterprises, parastatal organizations and projects;
- Conducting financial and performance audits (economy, efficiency and effectiveness) in respect of expenditure in all institutions referred to above;
- Conducting accountability, management and strategic audits of accounts in the institutions mentioned above.

OAG's mission is to promote accountability, transparency and best practices in Government operations as a means of good governance.

OAG runs different recruitments which the aim is to recruit self-motivated Rwandan Nationals graduating from recognized universities in Rwanda and outside the country. OAG offers those recruited, great opportunities for career growth, training and above all, an opportunity to serve the Country in promoting accountability, transparency and best practice in Government operations as a means to good governance.

To fulfill its mandate, the Office of the Auditor General of State Finances wishes to recruit competent, skilled and experienced individual to the position of **Legal Advisor**.

Job responsibilities

The scope of work of the Legal Advisor will include but not limited to the following:

- Provides legal advice on legal aspects of various audit evidences and audit reports of reports of the Auditor General's Office.



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- Provides legal advice on cases of misappropriation and mismanagement of Public resources for publication in Auditor General's reports.
- Deal with whole spectrum of contract management both in Public institutions audited as well as the contracts managed by Auditor General's Office.
- Interprets laws and regulations in force for use by auditors during audit;
- Represents OAG in all legal matters including litigations;
- Ensuring timely follow-up and resolution of accounts receivable balances and recovery of non-business debts for Office of the Auditor General.
- Follows up all cases forwarded to the judiciary by OAG;
- To draft and follow up of laws, orders and regulations governing OAG;

Requirements:

- Bachelor's degree in Law with five (5) years working experience. Diploma in Legal Practice (DLP) is a distinguishing and significant advantage.
- Age limit: not more than 35 years.

Interested candidates are required to submit their applications along with the relevant academic transcripts, Detailed CV with names of three references, Testimonials (to prove experience) and copy of National Identity Card addressed to the Auditor General, Office the Auditor General (OAG-RRA-NEC Complex) not later than 17th July 2018 at 5p.m

Done at Kigali, on 05th July 2018

